

Ferring Village Hall Management Committee
Minutes of the 2020 Annual General Meeting
Saturday 17th October at 10:00 am

Present

Tim Baldwin - Chairman, Jane Crathern - Secretary, Betty McCann - Treasurer, Peter Phillips, Clyde Fordyce, Colin Barrett, Carole Fordyce, Jeannette O'Sullivan

Public Attendees

Patricia Baldwin, Richard Curtis, Debbie Dilks, Jon Rayfield, Suzeck Taylor

Apologies

Richard Sims, Mark Turner

Minutes of the 2019 AGM

To mitigate the risk of transmitting coronavirus through handling paper, the Minutes of the 2019 AGM had been distributed by email in advance to trustees, and to members of the public who had notified their intention to attend. The minutes were approved and signed by the Chairman.

Matters arising

There were no matters arising

Chairman's Report

As a result of Coronavirus, the Village Hall trustees have had to act under government guidance in managing the Hall. As a result of these guidelines and using our common sense, we have for much of 2020 been closed to our users, and for this fact I apologise. However, on behalf of all users of our Hall I wish to place on record my sincere thanks to all trustees who have continued working very hard in order to continue and prepare our hall for reopening under existing Coronavirus conditions. More will be reported to the village on this subject at the next AGM.

For 2019, we have completed four projects. These were replacing all windows in the main hall, renewing some outside doors of the hall, replacing old signage with new, clearer signs and improving drainage within the car park. The expenses for these items are shown within our 2019 accounts.

Future projects will repair or renew the roof to the main hall, improve internal insulation in the main hall, look at improving or renewing the existing wooden floor in the main hall and adding a better hearing loop and sound system in the same hall. These projects are part of our 2020/2021 improvements for the village hall.

We had four trustees retiring in 2019. These were Graham Batchelor, Toni Rose, Nigel Shearman and Hilary Thomas. To these four villagers I place on record our heartfelt thanks for all their outstanding contributions to the running of the Hall.

Finally, the trustees have been very fortunate to obtain the assistance of Jane Crathern who has taken over as our Secretary. She is now a full trustee and registered with the Charity Commissioners. Of existing and continuing trustees I also wish to place on record our thanks to Betty McCann our hard working Treasurer, Jeanette O'Sullivan our extremely hard working Booking Secretary, to Clyde Fordyce our outgoing Secretary for all his wisdom and knowledge of past trustees' decisions

currently effecting the running of the halls and last but by no means least to our maintenance team for all their activities in keeping the Ferring Village Hall in the excellent shape it currently is.

Timothy Baldwin, Chairman – Ferring Village Hall
17th October 2020

There were no questions.

Treasurer's Report

To mitigate the risk of transmitting coronavirus through handling paper, the 2019 Accounts had been distributed by email in advance to all trustees, and to all members of the public who had notified their intention to attend. A full copy of the Accounts was also available at the Meeting.

Betty McCann presented the Accounts and gave her report. Income remained similar to last year, and expenditure slightly lower. Cash reserves at the end of the year were healthy at £83,147. A full copy of the text of the Treasurer's Report with the audited Accounts is on file.

There were no questions.

Bookings Secretary's Report

The Booking Secretary's Report was taken as read. There were no questions.

Election of Management Committee

Election of Chairman - Tim Baldwin – proposed Debbie Dilks - elected unopposed
Election of Secretary – Jane Crathern - proposed Suzeck Taylor - elected unopposed
Election of Treasurer - Betty McCann - proposed Patricia Baldwin - elected unopposed
Election of other committee members *en bloc* - proposed Jon Rayfield, seconded Debbie Dilks

Appointment of Auditors

It was recommended that the current auditors, Independent Examiners Limited of Walberton, West Sussex, BN18 0AS, be reappointed. Proposed Clyde Fordyce, seconded Carole Fordyce.

Any other business

- It was noted that an asbestos survey was scheduled to be carried out on 6th November, and that subsequently an "Asbestos Register" would be kept, in line with current safety guidelines.
- Peter Phillips conveyed his thanks to those trustees who had been managing the gradual re-opening of the Village Hall in full compliance with the government's Covid-secure guidelines. Grants had been received from the government and from AiRS, which had contributed to maintaining cash reserves at the pre-Covid level.
- It was reported that the trustees had agreed to adopt a Covid Incident Action Plan for responding quickly to significant changes in the level of risk as the Covid-19 pandemic developed.

Date of Next Meeting

April 10th, 2021